



Pioneer Programs
CSSD/CSSDHS
4764 Santa Monica Ave.
San Diego, CA 92107
Phone: 619-758-9424

Pioneer Programs Student Return Plan

At the start of the regular school year, we will continue our Distance Learning Plan with the hopes of reinstating our hybrid return plan below when the Health Officer of the County of San Diego lifts current restrictions on schools or if exemptions/waivers are granted to students with exceptional needs (or within specific grades). Both plans will continue to be modified as new guidelines are released. It is important for Pioneer Programs, Districts and families, to have open and transparent communication as we navigate education during these unprecedented times. Please reach out to us if you become aware of something that needs to be changed or have questions and concerns.

We will be systematically inviting students to come to campus up to five days per week. Due to potential health risks and safety concerns, our program will also provide families with the option to utilize a hybrid schedule or opt for distance learning only if they feel it's best for the safety of their child and/or household. If a student is unable to physically come to campus, we will continue to provide distance learning

At each entrance, there will be hand sanitizer, disinfectant spray, a thermometer and a symptoms checklist. Anyone entering the campus will need to check themselves. If they answer yes to anything on the checklist, they will need to leave. Staff will arrive at 8:30 to prep spaces for the student's day. The first group of students will be dropped off at 9 am at designated locations depending on their classroom and checked for symptoms before leaving their vehicle. Side note: If anyone were to get symptoms during the day, they would be separated from the group and sent home immediately. Students will be required to wash their hands upon arrival, before and after breaks and lunchtime and anytime they use the restroom. Staff will model proper handwashing technique and will reinforce handwashing throughout the day. There will also be hand sanitizer or a place to wash hands in every room. Students will be on campus until 1:00pm (240 minutes). When on campus, each student will work directly with their 1:1 support staff under guidance given by their teacher. Students will ideally only have one staff (no switches) (unless they're a student with a 2:1). 66% and 50% ratio students may require 1:1 support so eyes can be kept on students at all times for disinfecting reasons. If there is any cross exposure (need for extra support due to a behavior, staff out, etc), it will be logged so we can track who needs to be quarantined/contacted if someone gets sick.

Students will be spread out, to the greatest possible, across the campuses to maximize social distancing. This includes outside and common spaces when possible. If any space is shared,

such as a bathroom or piece of equipment, it will be disinfected immediately after each use. The school will use, and will provide for use, soap and water and, cleaning and disinfectant products approved for use against COVID-19. Staff will be continuously maintaining sanitation as they navigate the campus. They will disinfect bathrooms after every use (door handles, faucets, flushers, toilet seats, sinks, etc). Additionally, staff will disinfect all utilized areas and surfaces on scheduled intervals while staff/students are present. A full disinfection protocol will take place once all the students have gone home at the end of the day.

It should be noted that some staff members may be working with more than one student within a given week which can increase the amount of people students and staff are exposed to. We plan to do our best to minimize this risk and keep the same staff members working with the same student as often as possible, or at least within the same cohort. Parent concerns regarding exposure to more than one staff will be taken into account. Parents would have the option to revert back to distance learning if they feel it's the safest option.

If staff needs to be out, we will try to find a replacement within the same cohort, but if that is not possible, we may seek assistance from outside of the cohort. Again, parent concerns regarding exposure will be taken into account. If no sub can be found or a parent has expressed concern regarding exposure to more than one staff, we will provide distance learning.

In order to increase social distancing and avoid groups of people in small spaces, staff and students will not use school vans. Any Community Based Instruction that requires vans will be on hold until further notice. Student outings will consist of walks, bike rides, and safe social distancing areas within walking distance of the school.

Only necessary staffing personnel will be permitted to enter learning areas as needed for each student's program (i.e., 1:1 aide will assist students on campus in using materials and/or electronic online instruction from a teacher or service provider) in order to keep all staff and students exposed to the least amount of people as possible. Services and admin will limit entering workspaces (only when necessary). While on campus, teachers will remain distant as well to avoid cross exposure.

If a student or staff get symptoms, we are recommending COVID testing. Until we have more information, only that staff/student self-quarantines (instead of closing both campuses) per SDCOE's decision tree. Possibly others who share the space or transportation may also need to self-quarantine depending on exposure. Students and staff with symptoms of COVID-19 (even some without periodically) will be encouraged to get a test through their health care provider or community testing site. Asymptomatic students and staff will be encouraged to receive regular COVID-19 tests once local testing capacity allows. The Program Directors, HR department and CEO will be the COVID-19 Team and will be responsible for responding to COVID-19 concerns. Staff will be trained and instructed to contact them should an issue arise. The COVID-19 Team will document and track potential exposure, notify local health officials, and notify parents as

soon as possible if communication is warranted. We will follow the guidance flow charts of communication and quarantine as directed if there is an occurrence.

Transportation will either be provided by the parent or the district (we will consider providing emergency transportation case by case when trained staff are willing).

Our school intends to work with County of San Diego public health officials to determine triggers for switching to distance learning and will be following the recommended measures outlined in the COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020- 2021 School Year.

Our school will email all families and staff should an urgent update be warranted (such as potential exposure or school closure). The school will also post all necessary information on our schools' website. Information communicated to school families, staff, public health officials and the community will maintain confidentiality as required by FERPA, HIPPA and state law related to privacy of educational records

Documentation of Weekly Engagement:

Teachers will be completing daily logs that show engagement for each pupil during synchronous and/or asynchronous instruction to verify daily participation and assignment completion (Ed Code § 43504).

Procedures for Re-engagement:

We will be verifying that we have current contact information for each enrolled student. Proactively, we will be maintaining daily communication with parents and guardians to make any necessary adjustments prior to reaching 3 days. When a student is absent from distance learning for more than three school days or 60% of the instruction in a school week, we have the following plan of re-engagement in place:

- The teacher will email, call and/or text parent to address any needs and make a plan
 - If the plan is not followed, the program director will reach out directly
 - If the plan is still not followed, we will call an in house meeting with the parent/guardian, teacher and program director
 - If necessary, provide a connection with health and social services as needed
 - If the plan continues to not be followed, an IEP team meeting will be set to further address concerns
- When feasible, transitioning the student to full-time in-person instruction
- As has been done on a regular basis, we will continue to report attendance in their monthly invoice. When a student does not engage for 60% of the instruction in a week, we will contact the LEA within three business days by email and/or phone call unless an individual plan for increasing participation has been agreed upon between the LEA and the NPS/NPA.

Policies that will be in place:

- Visitors will be permitted by appointment only.
- Staff/visitors will participate in a daily screening process prior to entering campus.
- Students/staff/visitors will all be required to wear face masks. We understand this will be a challenge for some students but it's something we have to work on. (See CDPH Guidance for the Use of Face Coverings below)
- Students/staff will be required to stay in one area in order to avoid unnecessary contact with other students/staff members working in other areas of the school.
- Specific spaces will be assigned their own bathroom. If there's an emergency and a different bathroom has to be used, we will disinfect and document this.
- Parents will provide written permission for local CBIs (walks in the community, beaches, stores).
- Parents will be asked to follow our modified sick policy. (students will not be sent in with symptoms, parent will pick up a student with symptoms immediately, parent will allow Pioneer Programs to take student temperatures, parent will not hold the school liable if the school has followed all outlined safety protocols)
- Pioneer Programs will check for symptoms prior to the student leaving their vehicle, which may include taking student temperature with a contactless thermometer. When a student presents symptoms while on campus that student will be sent home immediately and removed from any school areas being used by other students/staff. Once a student is sent home for symptoms, that student will be required to stay home from the school campus for two weeks or until a doctor's note is provided. Once a student has been sent home, they will resume regular distance learning until able to return to an on campus schedule.
- If a student or staff is sent home with symptoms (or reports them), we will follow the SDCOE decision tree.
- If there are students that jeopardize the safety of a whole classroom (continuously has behaviors that require additional support beyond their 1:1, not staying in assigned areas, demonstrates high risk for spreading a sickness behaviors (coughing, sneezing, wiping mucus on things, spitting, space invading others besides their 1:1, etc), these students may be asked to revert to a distance learning only schedule. For some students, we may consider one day per week to start or Friday's only when even fewer students/staff will be on campus.
- A dedicated number of staff members will be assigned specifically to cleaning all areas and surfaces regularly throughout the day.
- Staff and students will be asked to limit the number of personal belongings brought to campus to only necessary items that can be contained in one bag.

Following guidelines from the California Department of Public Health Industry Guidance for Schools and School Based programs, all students in grades 3rd, 4th, 5th, and 6th will be required to wear a face covering throughout the duration of the day, except during meal times and when outdoors if physical distancing can't be maintained. Grades TK, K, 1st and 2nd are strongly encouraged to wear a face covering. Face coverings must cover the nose and mouth.

We will exempt students from wearing a face covering if they fall within the CDPH guidelines for individuals exempt (i.e. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering). Individuals who refuse to wear a face covering but who are not exempt will not be permitted to remain on campus and will be given the option of distance learning. At check-in students will be reminded to wear their face covering, avoid touching their face covering and to wash their hands frequently. Staff will be trained before the start of school on their requirements to wear a face covering and will remind students throughout the day on proper usage.

Posted protocols for being on campus:

If you enter the campus these guidelines must be followed:

- Visitors will be permitted by appointment only.
- You must complete a symptoms checklist prior to entering. (see below)
- If you are on the property, you must wear a cloth/mask that covers your nose and mouth. Students are required as well to the best of their ability. We will have extra masks on campus when needed.
- When you enter the building, you must immediately wash your hands (or use hand sanitizer). Wash your hands regularly.
- Stay in your designated spaces on campus and use only your assigned restroom
- Keep social distancing of at least 6 ft. Spread out. There should be no physical contact. Some flex must be given while working with students, but do your best. Keep in mind if it's windy, droplets can carry further than 6ft.
- You must sanitize the things and areas you have touched for the safety of others.
- Increase ventilation by opening windows and doors.
- Create habits and reminders to avoid touching your face and cover coughs and sneezes.
- If you are feeling sick or if you have household members that are sick, stay home and do not come near campus.

Symptoms Checklist

Every day before you or your student leaves the house, make sure the answer is “No” to all the of the following questions:

Have you, your student or anyone in your household had:

- a fever or felt feverish in the last 3 days?
- any of the following new symptoms:
 - Cough
 - Runny Nose
 - Chills
 - Sore throat
 - Muscle pains/body aches
 - Extreme fatigue
 - Vomiting/Diarrhea

- Loss of sense of taste or smell
- Shortness of breath or trouble breathing
- Contact with someone who is positive or highly likely to be positive with COVID-19 in the last 14 days.

If the answer is “yes” to any of these questions, you should not come in or send your student to school. Please let us know immediately as we will quarantine anyone who was exposed for the safety of everyone.